



VOLUNTEER COMMITTEE DESCRIPTIONS

PHOENIX COUNTRY CLUB | ARIZONA | 2025

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ADMISSIONS & TICKET SUPPORT: Ticketing volunteers will be stationed at the tournament entry gate. Volunteers will also assist with the operation of the ticket office. Responsibilities include assisting with ticket sales, ticket scanning, ticket redemption, and check for proper credentials. Volunteers are the first people that the guests and sponsors interact with when arriving on-site, so great customer service skills are required in this committee to provide a premium spectator experience for all.

Dates of Operation: Wednesday - Sunday (November 12 - 16)

Committee Minimum Age: 18

AMBASSADOR PROGRAM: Volunteers on this committee work to create a premium spectator experience for all. Ambassador volunteers will act as an “ambassador caddie” during Championship week. Contribute to the PGA TOUR Champions staff in answering on-site questions about the course, tee times, restroom, and hospitality locations, and distribute pairings. You are the tournament source of knowledge and information for our spectators, corporate sponsors, volunteers, and players.

Dates of Operation: Wednesday - Sunday (November 12 - 16)

Committee Minimum Age: 14

CADDIE SERVICES: The caddie services committee works directly with the PGA TOUR Champions caddies to ensure that the professional caddies have the best experience. Oversees the operations of the caddie services lounge area (distribute/wash/collect towels and bibs, act as a concierge, restock beverages (when necessary)) and assists with PGA TOUR Champions caddie registration throughout tournament week. Manage the registration, amateur caddie bibs and logistics of the Official Pro-Am Amateur Caddie Program.

Dates of Operation: Monday - Sunday (November 10 - 16)

Committee Minimum Age: 18

CORPORATE HOSPITALITY: To provide information and assistance to corporate clients ensuring the best possible experience. Volunteers on this committee will greet guests, check credentials, scan digital tickets, and provide wristbands to properly credentialed clients at all private hospitality venues. Assist Marshals with noise control when players approach hospitality areas. Training is required for this committee.

Dates of Operation: Thursday - Sunday (November 13 - 16)

Committee Minimum Age: 18

GOLF CART SHUTTLES/GOLF CARTS: Volunteers in this committee will manage inventory and distribute golf carts to PGA TOUR Staff, Volunteer Leadership, Vendors and Operations. Maintain a sign-in/sign-out sheet, assign cart signage to individuals and display signage on carts. Ensure cart keys are returned; carts are charged and cleaned daily. Volunteers will transport guests that require assistance to/from admissions gate entrance(s), specific viewing areas on course and hospitality locations. In addition, volunteers are responsible for transporting players and caddies to/from specific areas determined by the Rules Officials. **Must be at least 25 years old with a valid driver's license issued by the volunteer's jurisdiction of residency to operate a golf cart when transporting passengers.**

Dates of Operation: Monday - Sunday (November 10 - 16)

Committee Minimum Age: 25

GOLF EVENTS: Provides support for all aspects of the tournament golf events (Pre-Monday Am-Am tournament, Official Pairings Party, Official Pro-Am). Responsibilities include assisting with operational set-up, amateur registration, amateur caddie program, gift distribution, food distribution, collection of scorecards, helping amateurs with questions and directions, and assisting at the pairings party and awards parties, if needed.

Dates of Operation: Monday - Monday (November 10 - 17)

Committee Minimum Age: 18

HONORARY OBSERVER MANAGEMENT: Assist with operation of tournament guests granted access to walk inside the ropes during tournament rounds. Operate with PGA TOUR staff and oversee the logistics, registration, training, execution, credential distribution and guidelines, escorting guests to #1 tee, photo process meet guests at #18 green, and insure receipt of signed photos.

Dates of Operation: Thursday - Sunday (November 13 - 16)

Committee Minimum Age: 18



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LONG DRIVE: Measure and record the yardage of a professional's ball on the fairway using scoring devices provided by the PGA TOUR Staff. This position requires a basic knowledge of the game of golf, training is required and a commitment to timeliness, accuracy, and attention to detail.

Holes #7 and #10 – 2 people in fairway and 2 people on the tee.

Dates of Operation: Thursday - Sunday (November 13 - 16)

Committee Minimum Age: 18

MARSHALS (GALLERY MANAGEMENT): Volunteers are assigned to each of the 18 holes in this committee to enforce gallery noise and crowd control, ensuring players safe, access from hole to hole and signaling the gallery to quiet as players address the play for their shot. Marshal volunteers will assist player movement on and off the course due to inclement weather, help locate errant golf shots and keep the crowds moving smoothly from **outside the ropes**. The committee requires standing for an extended period, in addition to walking to various positions at each hole.

Dates of Operation: Wednesday - Sunday (November 12 - 16)

Committee Minimum Age: 18

MEDIA SERVICES: Works directly with the PGA TOUR Champions communications team to assist in the operation of the media center. Assisting with registration and serving as an ambassador of our tournament to help support the media guests. The Media Center is the working area for tv, print, social and radio reporters during tournament week.

Dates of Operation: Wednesday - Sunday (November 12 - 16)

Committee Minimum Age: 18

TOURNAMENT OFFICE SUPPORT: Assist in the Tournament Office prior to and during the tournament by providing general administrative duties to include answering the phones, answering questions, projects. This Committee sometimes requires a lot of downtime due to the unpredictable workloads, so it is recommended that volunteers bring a book or tablet to pass time.

Dates of Operation: Wednesday – Monday (October 29 - November 16)

Committee Minimum Age: 18

PLAYER SERVICES: The player services committee works directly with the PGA TOUR Champions players to ensure that the professionals have the best experience at our event. Oversees the operations of player services and assists with registration, autographs, tournament questions, player requests.

Dates of Operation: Monday - Sunday (November 10 - 16)

Committee Minimum Age: 18

PRACTICE AREA: Set-up and maintain the practice facility (driving range, putting green, chipping green) for the players by stocking and distributing practice range balls, drinks, snacks. Regulate access for the players and tournament officials. Must be able to stand for long periods and ability to pick-up/collect golf balls is necessary.

Dates of Operation: Monday - Sunday (November 10 - 16)

Committee Minimum Age: 18

SAFETY: The Safety Committee is responsible for identifying and in some situations, correcting safety hazards around the golf course. Volunteers will be assigned to a specific area of the golf course to look for safety hazards and will assist in reporting accidents in their assigned area. The Safety Committee will also distribute safety signage and equipment if needed.

Dates of Operation: Monday - Sunday (November 10 - 16)

Committee Minimum Age: 18

SPECIAL EVENTS: Assist with the coordination, operational set-up/tear down, and registration for special events (non-golf related) prior to and during tournament week. Events include but are not limited to: Putt Fore Charity Event, Volunteer Party, Youth Day, Executive Women's Day and other TBD tournament events.

Dates of Operation: TBD; events are mainly during tournament week but one or two may be prior to tournament and/or off-site.

Committee Minimum Age: 18

STANDARD BEARERS: The duty to carry the sign that shows the gallery what players are in the group and displays their current scores. A basic understanding of golf scoring and golf etiquette is required, though can be learned from



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a walking scorer. Training is required for new volunteers in this committee, and you must be able to carry a standard sign (approx. 7 lbs.) and walk for 18 holes in various weather conditions.

Dates of Operation: Thursday - Sunday (November 13 - 16)

Committee Minimum Age: 14

SUPPLY DISTRIBUTION: To inventory, distribute and maintain tournament supplies such as ice, coolers, drinks, and spectator information to designated areas. Volunteers may also work with UPS, FedEx and any other carrier service that delivers to the tournament on receiving/shipping packages during tournament week. Committee requires a significant amount of lifting. Golf cart operation may be required. **Must be at least 25 years old with a valid driver's license issued by the volunteer's jurisdiction of residency to operate a golf cart when transporting products.**

Dates of Operation: Saturday - Post Monday (November 8 – November 17)

Committee Minimum Age: 25

TRANSPORTATION: Provide transportation to players and their families along with VIP guests prior, during and post the tournament. Assist with the inventory and control the distribution of official tournament vehicles prior, during and post tournament. Volunteers on this committee will meet players, officials and designated guests at the airport and assist them with their transportation needs (primarily at the beginning and end of tournament week). **Must be at least 25 years old with a valid driver's license issued by the volunteer's jurisdiction of residency to drive a courtesy car.**

Dates of Operation: Saturday - Post Monday (November 8 – November 17)

Committee Minimum Age: 25

TELEVISION SPOTTERS: Work directly with PGA TOUR Entertainment Productions staff. Responsibilities include carrying microphones, equipment, and relaying information to PGA TOUR Entertainment Productions staff. This committee requires some basic golf knowledge, ability to walk the course/keep pace and minor lifting. **Required to work every day and entire day (approx. 6 hours), Thursday – Sunday.**

Dates of Operation: Thursday - Sunday (November 13 - 16)

Committee Minimum Age: 18

TELEVISION CAMERA ASSIST: Volunteer assist in "on course" T.V. camera set up during tournament play. Must be able to lift tripod 30 lb. **Required to work every day and entire day (approx. 6 hours), Thursday – Sunday.**

Dates of Operation: Thursday - Sunday (November 13 - 16)

Committee Minimum Age: 18

UNIFORM DISTRIBUTION: Inventory, packing and distribution of volunteer apparel and credentials. Responsibilities include management of uniform distribution area, apparel exchanges, sales and returns. Lifting is required.

Dates of Operation: Mid-October (prep), October 31, November 1, November 8 *Committee Minimum Age: 18*

VOLUNTEER SERVICES HQ: Responsible for the operation and management of Volunteer HQ during tournament week (exclusive use of credentialed volunteers). Assist with food and beverage; lunch chits; check-in; maintain clean hospitable environment; merchandise sales; and creating an overall excellent volunteer experience.

Dates of Operation: Monday - Sunday (November 10 - 16)

Committee Minimum Age: 18

WALKING SCORERS: The walking scorer is responsible for keeping on-course statistics and scores using a handheld computer device and radio with headset. A good understanding of the rules of golf and golf etiquette are required. You must have the ability to walk 18 holes in all weather conditions, while maintaining responsibility for your equipment. Training is required for this committee and all scorers must be available to work on Wednesday.

Dates of Operation: Wednesday - Sunday (November 12 - 16)

Committee Minimum Age: 18